



Announcement of Thammasat Business School, Thammasat University
Criteria and Guidelines for BA301 and BA322 Business Internship Registration (Revision No. 3)

Pursuant to the Announcement of Thammasat Business School (TBS) on the Criteria and Guidelines of BA301 and BA322 Business Internship Registration (Revision No. 2) dated 31 May 2022, and to ensure smooth and appropriate operations, TBS has agreed the following revisions under Article 6 of Thammasat University Regulations on internal management structure B.E. 2016:

Article 1: This announcement is titled “Announcement of Thammasat Business School, Thammasat University on Criteria and Guidelines for BA301 and BA322 Business Internship Registration (Revision No. 3).

Article 2: This announcement is effective from the Registration Date in Semester 1, Academic Year 2023.

Article 3: This announcement is applicable to BA 301 Business Internship for TBS students who enrolled from 2018 to 2022 and BA 322 Business Internship for students who enrolled in 2023 and beyond.

Article 4: These guidelines supersede the previous version (Revision No. 2) of criteria and guidelines for BA301 Business Internship, issued on May 31, 2022. The revised criteria and guidelines for BA301 and BA322 Business Internship (Revision No. 3) are as follows:

Article 5: Students may intern in one of these categories:

- 5.1 Any company, government sector, or other organization affiliated with the faculty.
- 5.2 Organizations approved by the Student Affairs Unit and Career Consulting Center.
- 5.3 Any unit/department/center within the faculty or university
- 5.4 Internship performance evaluation by faculty professors or experts, including projects, presentations, and assessment exams.
- 5.5 Students seeking internships beyond categories 5.1-5.4 require the Dean's approval.

Article 6: Students can enroll in BA301 and BA322 Business Internship starting from the summer semester of their sophomore year, provided they have completed a minimum of 68 credits.

Article 7: The total credits of students who enroll in summer semester must not exceed 3 credits.

Article 8: During regular semesters (semester 1 or 2), students can register for up to 15 credits, inclusive of BA301 and BA322 Business Internship. A minimum of 2 working days per week of internship is required, amounting to at least 240 hours for BA301 and 135 hours for BA322. Alternatively, students can undertake an internship project and pass an assessment examination conducted by faculty members.

Article 9: Students intending to graduate may enroll in more than 15 credits, including BA301 and BA322 Business Internship. The same internship requirements apply, with flexibility to accommodate alternative internship methods, such as outstanding workpieces or reports for evaluation by faculty members or experts. Additionally, students should demonstrate problem-solving prowess, delve into complex topics, complete projects, presentations, and pass assessments conducted by faculty members.

This announcement serves as general information.

Dated on July 2023

(Associate Professor Dr. Somchai Supattarakul)

Dean of Thammasat Business School